

St. Simon Parish Life Group Council Charter

“PLG ~ Building ONE Community United in Faith”

Purpose

The Parish Life Group consists of a variety of parishioners that reflect the parish community and promote the philosophy of being ONE united parish. This group will provide opportunities to build connections among parishioners through social events and parish fundraising activities that are grounded in God's presence and the mission of Jesus.

Objective: Building ONE Community United in Faith

- PLG will build supportive community structures to foster a deep sense of welcome for new and current parishioners, especially those who feel marginalized.
- PLG will represent our welcoming, dynamic and untied faith community by empowering parishioners to work in teams to successfully host events/fundraisers that reflect who we truly are: ONE parish ~ ONE community.

Membership

Council members are to serve a two-year term concurrent with the parish's fiscal year. Member's terms should be staggered to provide for continuity of membership. Ideally, the composition of the council membership should strive for demographic balance including:

- Pastor
- Parish Staff Liasion
- PLG Chairperson(s) (This position may be co-chaired)
- Communications Representative
- Community Treasurer
- Fundraising Coordinator
- Welcome Committee Representative
- Social Event Chairperson for each standing event
- Kitchen Coordinator (s)

Members at large representing:

- * Long-time parishioners (over 20 years): Senior Citizen Representative
- * Empty Nester
- * Catholic Single Representative
- * MOPS Representative
- * New parishioner (less than 5 years)
- * GRADE Connectors: Parishioner with children currently enrolled at St. Simon school and parishioners with children currently enrolled in St. Simon Children's and Youth Ministries.

Areas of Responsibility	Council Owner
Social Life of the Parish <ul style="list-style-type: none"> • Host social events that are non-fundraising in nature and promote widespread community involvement. • Actively bring about unity between our school and parish 	Parish Life Group Members

<p>communities.</p> <ul style="list-style-type: none"> Assure events that are inclusive of all generations 	
PLG Co-Chairs	Eileen Faria & Agnes Roey
<ul style="list-style-type: none"> Act as facilitator of group: monthly emails and scheduling of bi-monthly meetings. Main contact person regarding PLG for parishioners, and if parishioners would like to host a new parish wide event/fundraiser, communicate process of approval. Responsible for communicating to Kitchen Coordinator(s) and Community Treasurer of schedule and chairperson(s) of each Parish Wide Event. Communicate prior and post duties of event to the appropriate Social Event Chairperson. <p>Coordinator of the Social Event Chairs and master scheduler</p>	
Community Treasurer	Patty Subick
<ul style="list-style-type: none"> The PLG Treasures will act as a community treasurer for community events. 	
Communication Coordinator	Deb Cassara
<ul style="list-style-type: none"> Maintain "The ONE Community" environment by consistently communicating PLG events via weekly parish bulletin, webpage and school notifications. Promote "The ONE Community" aspect through parish wide events hosted by different parish ministries in a consistent format to gain continuity in posters, flyers, and online rsvps. Responsible for publications in local newspaper and surrounding churches when necessary to do so. 	
Welcoming Ministry	
<ul style="list-style-type: none"> Welcome of new members via email and personal phone call Coordinate SIX Sunday fellowship Weekends: Monthly events include: Donut Sundays after all morning masses, cheese/crackers after 12:15 mass and Saturday evening "Pizza Nights". (Edge/Lifeteen meets after Sunday night 5pm mass). Organize and host quarterly New Parishioner Receptions that include Parish Staff members. Inform current Pastor of certain special insights and needs of new parishioners. 	Welcome Committee PLG Representative: Sonia Jacob
Parish Fundraising Coordinator	OPEN SPOT
<ul style="list-style-type: none"> PLG will participate in parish wide meeting to establish annual fundraising plans. Representatives at this meeting will include appropriate representatives from staff, youth ministry, Outreach and Social Justice, school. 	Auction 2011: Maria Zubrick-Crowder And Sharyn Skudneski

<ul style="list-style-type: none"> As a minimum the PLG organization will have responsibility for organizing the <u>annual rummage sale</u> and <u>the bi-annual Auction</u>. 	Rummage: Barry and Patti Sharrow
Social Event Chairs for 2010-2011	
Chairs to provide leadership for the following parish (*)standing events: ~ Fall BBQ - <u>Eileen Faria and Laura Potter</u> ~ Monster Mash - <u>Michelle Nicoli</u> ~ Golf Tournament - <u>Karen Carrie & Steve Clossick</u> ~ Advent Wreath Making - <u>Katie Boennighausen & Susan Kane</u> ~ Ladies Christmas Dinner - <u>Celine Schmidek & Heidi Finan</u> ~ Festival of Lights - <u>Mike Liberty</u> ~ St. Patrick's Day Dinner - <u>Jon and Maura Farley</u> ~ Monthly Senior Lunches - <u>Judy Howard & Joanne Schott</u> ~ Easter Vigil Reception - <u>Liz Morgan</u> <i>(*) knowing that if there is NO ONE to step up to chair a certain event ~ then let it go!</i>	See names next to each event.
PLG Kitchen Chairs	Tina & Walter Koza
<ul style="list-style-type: none"> Maintain accurate inventory of all equipment supplies and PLG cabinets in storage areas in the Spooner and Simon Room Kitchens. If ministries need to borrow kitchen items, need to contact chair person. Provide ministries with "Kitchen Use Policies" and report any/all necessary repairs to the custodian. 	
PLG Members at Large:	
Members at large are active members of the PLG who represent the whole of the parish but do not hold chair positions. They but act as a "voice" for their ministry, communicating details of their activities to PLG.	
Grade Connectors	
<ul style="list-style-type: none"> Representative from CCM and Parish School at each grade level, starting with 1st thru 8th grade. Each to provide opportunities throughout the school year for the students to connect on a social and spiritual level. Coordinate two activities after one of the masses: 9am or 5pm on Sundays. These activities should promote participation in a fun social activity to build unity & friendship among our youth. 	Colleen O'Kane Brenda Moceyunas Jean Vecchiet Maura Farley Cecilia Jackson Laura Gremett Carla Crowley Carol Gerughty Tina Lipscomb Shawn Descourouz * Open spots for 1 st , 4 th , and 5 th grade.
Empty Nester Representative	
<ul style="list-style-type: none"> Offer two social events per year to build unity within the Empty Nesters and provide an opportunity to have a "place" at the parish. Promote participation during parish wide events. 	Jeanette Loretz
Catholic Single Representative	
<ul style="list-style-type: none"> Offer two social events per year to build unity within the Catholic 	Open Spot

<p>Singles and provide an opportunity to have a “place” at the parish.</p> <ul style="list-style-type: none"> • Promote participation during parish wide events 	
Senior Citizen Representative	
<ul style="list-style-type: none"> • Attends monthly “Young at Heart Lunches” and communicates suggestions/concerns to PLG. • Promote participation during parish wide events. 	Open Spot
MOPS Representative	
<ul style="list-style-type: none"> • Communicates parish activities sponsored by MOPS of St. Simon to PLG. • Promote participation during other parish wide events. 	Mary Veernoy
YOUTH Ministry Representative	
<ul style="list-style-type: none"> • Communicates youth sponsored parish events &/or fundraisers to PLG. 	Open Spot